



## **BYLAWS**

# The American Academy of Oral & Maxillofacial Radiology

# Bylaws of the American Academy of Oral and Maxillofacial Radiology

## ARTICLE I: MEMBERSHIP

### Section 1.

All applications for membership or a change in membership status (except Honorary Membership) will be directed to the Membership Recruitment and Retention Committee (MRRC), which will review the applications and will either disapprove or approve membership or change of status. The Executive Council (EC) must be informed of the MRRC's decisions concerning membership or change in membership status within 30 days following the submission of the application.

- (a) Process for denial of membership or change in membership status: Applicants for membership or change in membership status shall have the right to appeal the decision of the MRRC. This process must be initiated within 30 days of receipt of the letter from the MRRC regarding the membership decision. This appeal must be made by written petition to the AAOMR Executive Director (ED). The ED will inform the EC which shall request a written response from the Chair of the MRRC which should clearly indicate the reason(s) for rejection of the membership application or change in membership status. The EC shall review the appeal and render a decision regarding the membership or change in status. This review by the EC shall be completed within 30 days following notification from the ED concerning the MRRC's membership decision. This appeal review shall be completed via electronic communication or via an electronic meeting. Once a decision has been reached, the EC shall inform the applicant in writing within 14 days. The decision of the EC shall be final.

### Section 2.

There will be six categories of membership: (a) Active, (b) Associate, (c) Oral and Maxillofacial Radiology (OMR) Resident, (d) Student, (e) Life, and (f) Honorary.

- (a) Active members enjoy all the privileges of Academy membership, including the right to hold elected office; vote; and receive the Academy-sponsored journal, Newsletter, and active membership communications.

Active members will be dentists who:

- Are resident in the United States of America (USA) or Canada and whose primary professional activity is within the scope of Oral and Maxillofacial Radiology, and
- Have completed a Commission on Dental Accreditation (CODA)-accredited advanced education program in Oral and Maxillofacial Radiology, or have otherwise received formal education that meets the eligibility requirement of the American Board of Oral and Maxillofacial Radiology, or have been made Fellows of the AAOMR based upon documented exceptional achievement in the advancement of Oral and Maxillofacial Radiology.
- Support the Academy's vision and mission.

- (b) Associate members enjoy the same privileges as Active members except the right to hold elected office or vote. They receive the Academy-sponsored journal, Newsletter, and associate membership communications.

Associate members will be:

- Oral and maxillofacial radiologists, who reside and are professionally active outside of the USA

or Canada, or dentists or non-dentist professionals who have an interest in Oral and Maxillofacial Radiology, and

- Support the Academy's vision and mission.

(c) OMR Resident members enjoy the same privileges as Associate members except for the journal subscription. They may subscribe to the Academy journal at its group rate.

OMR Resident members will be dentists who:

- Are enrolled in a CODA-accredited advanced education program in OMR in the USA or Canada. Eligibility for membership must be certified in writing by the OMR advanced education program director.

OMR Resident membership eligibility expires the year of completion of the OMR advanced education program, or immediately upon withdrawal from the program.

(d) Student members enjoy the same privileges as Associate members except for the journal subscription. They may subscribe to the Academy journal at its group rate.

Student members will be:

- Enrolled on a full-time ~~or part-time~~ basis in any allied health, dental or non-dental predoctoral, or non-OMR postdoctoral program. Eligibility for Student membership must be certified by proof of Student status and year of graduation.

Student membership expires the year of completion of the program, or immediately upon withdrawal from the program.

(e) Life Members will enjoy the privileges of their membership category (active or associate), except for the journal subscription. They may subscribe to the Academy-sponsored journal at its group rate. Life members will be:

- Active or Associate members who have reached the age of sixty-five (65), and
- Have been a dues-paying member of the Academy for twenty (20) consecutive years, and
- Have retired from active professional activity, and
- Have applied to and been approved by the Membership Recruitment and Retention Committee and the Executive Council for change to Life membership.

(f) Honorary membership is the highest honor the Academy can bestow on a non-member. It may be awarded to a non-member who has made exceptional contributions to the advancement of Oral and Maxillofacial Radiology and has been recommended to the Executive Council by both the Membership Recruitment and Retention Committee and the Nominations Committee. Upon receiving such a recommendation, the Executive Council will make the final determination as to whether to bestow this membership on the candidate. Honorary members enjoy the same privileges as Associate members except the journal subscription. They may subscribe to the Academy-sponsored journal at its group rate.

### **Section 3.**

Upon retirement from professional activity, active and associate members will retain their right to membership in their respective membership category for as long as they continue to pay dues without interruption (except as allowed under Article III, Section 6). Eligible members may apply for Life membership status as provided for in Article I, Section 2(e).

#### **Section 4.**

Any individual Academy member who currently enjoys privileges that are otherwise excluded in Section 2, paragraphs (a) and (b) above, will, at the time these Bylaws are adopted and for as long as he or she continues to pay dues without interruption (except as allowed under Article III, Section 6) continue to be entitled to those privileges.

#### **ARTICLE II: FELLOWSHIP**

Fellowship is an esteemed honor bestowed upon an AAOMR member who has achieved noteworthy excellence in at least two of the four following areas:

- (a) accomplishment of significant research impacting on Oral and Maxillofacial Radiology as evidenced by an exemplary record of scholarly achievement such as published high impact contributions to the literature and/or significant innovations to the field,
- (b) recognition as a distinguished teacher of Oral and Maxillofacial Radiology nationally and/or internationally,
- (c) reputation as an outstanding clinician as a result of many years of exemplary patient care in Oral and Maxillofacial Radiology, and
- (d) superior service in support of Oral and Maxillofacial Radiology and contributory fields.

AAOMR Fellowship candidates will be nominated in writing with supporting documentation by at least five (5) Active or Associate Members of the AAOMR. All nominations will be reviewed by the Nominations Committee, and their recommendation will be forwarded to the Executive Council, who shall or shall not approve the Academy bestowing Fellowship upon the candidate.

"Fellowship-by-nomination" is to be distinguished from "Fellowship-by-examination," a category that ceased after 1979. Individuals who received "Fellowship-by-examination" are not excluded from being nominated for "Fellowship-by-nomination."

#### **ARTICLE III: APPLICATION FEES AND MEMBERSHIP DUES**

##### **Section 1.**

For the purpose of membership and dues, the "membership" year will correspond to the twelve month period, commencing on April 1 and ending on March 31 of the subsequent calendar year. Each applicant will submit with his or her application yearly dues for the year in which he or she is applying. Applicants approved for membership during the year will have the option of electing membership retroactive to March 31 of the year in which they apply, or commencing with April 1 of the subsequent membership year.

##### **Section 2.**

Any member delinquent in the payment of dues on April 1 will be notified their membership will be declared forfeited and the count for consecutive years of membership will be suspended until such time that the member pays all dues in arrears, together with any applicable delinquency fine.

##### **Section 3.**

The Executive Council will propose the amount of the annual dues for each membership category, which then must be ratified by a simple majority of voting Active members in good standing at least 60 days prior to the dues renewal date.

#### **Section 4.**

Honorary Members and life members will not be required to pay annual dues. OMR Resident members and Student members will be exempt from dues while enrolled in their OMR advanced education program. OMR Resident members are eligible to transition to active membership, and avail themselves of an incremental increase over three years to full dues, immediately following program completion.

#### **Section 5.**

Any Active or Associate member who is unable to pay dues as a result of financial exigency may apply to the Membership Recruitment and Retention Committee for a one-year waiver. During this time, the member is placed on Inactive Status and forfeits all privileges except the right to continue to serve on, but not chair, Academy committees, to receive the Academy Newsletter and general correspondence, and to access member-only content on the Academy's website. This option may not be exercised in two consecutive years and is limited to no more than two occurrences in any ten-year period.

#### **Section 6.**

Any former Academy member whose membership has been forfeited according to Article III section 2, may reestablish membership by submitting annual dues plus any reinstatement fees and penalties, as established by the Executive Council.

#### **Section 7.**

All dues must be paid in US dollars.

### **ARTICLE IV: JOURNAL**

#### **Section 1.**

The Academy will maintain a Journal or a section of a Journal, which will publish scientific material related to Oral and Maxillofacial Radiology.

#### **Section 2.**

A subscription to the Journal will be a benefit of membership as defined in Article I, Section 2, paragraphs (a) through (f).

#### **Section 3.**

The OMR Section Editor of *Oral Surgery, Oral Medicine, Oral Pathology, Oral Radiology*, hereinafter referred to as the "Editor of the Academy Journal", will be appointed by the President in consultation with the Executive Council and the Publisher. The Editor of the Academy Journal serves as Chair of the Journal Publication Committee.

#### **Section 4.**

The Editorial Board and Associate Editors of the Academy Journal will consist of individuals as recommended by the Editor of the Academy Journal in consultation with the Journal Publications Committee and approved by the Executive Council and journal Publisher.

## **ARTICLE V: ELECTION, APPOINTMENT, INSTALLATION AND TERMS OF OFFICERS**

### **Section 1.**

The election of Officers will be by secret ballot of Active Members. Ballots will be distributed not fewer than forty-five (45) days prior to the Annual Business Meeting. The closing date for receipt of ballots in the Office of the Executive Director will be 30 calendar days after the distribution of the ballots. One person will be elected to each office by a plurality vote of the members voting.

### **Section 2.**

Nominations must be made by the Nominations Committee or by petition by ten Active Members no later than seventy-five (75) days before the Annual Business Meeting.

### **Section 3.**

Elected Officers will be installed at the Annual Business Meeting.

### **Section 4.**

Vacancies occurring in any office between Annual Sessions may be filled by appointment by the President with the approval of the Executive Council for the unexpired term of that office. Should the presidential office become vacant, it will be immediately assumed by the Immediate Past-President. Should the Immediate Past-President be unable to complete this term as Acting President, the post will immediately be assumed by the President-Elect.

### **Section 5.**

The terms of office of the President, President-Elect, and Immediate Past President will be one year each; the term of the Treasurer will be three years; and the terms of the Councilors will be four years, staggered so as to elect a new Councilor each year.

### **Section 6.**

The Executive Director will be appointed by the Executive Council. The term of appointment is for one (1) year and is renewable at the discretion of the Executive Council.

### **Section 7.**

Elected officials of national healthcare-related academies, societies, organizations, and professional certifying boards may not concurrently hold an elected office of the Academy. An elected officer of the Academy who assumes elected office in a national healthcare-related academy, society, organization, or professional certifying board will forfeit his or her remaining term of office.

## **ARTICLE VI: EXECUTIVE COUNCIL**

### **Section 1.**

The Executive Council will conduct all business of the Academy and report its activities at the Annual Business Meeting to the membership present. The vote of the Active membership is not required for the Executive Council to carry on the Academy business, except as provided in Article VIII of the Constitution. The Executive Council may call upon the Active membership for an expression of an opinion by vote. However, the actual business of the Academy will be conducted by a majority vote of the Executive Council. A report of the Annual Session and Academy Business Meeting will be compiled by the Executive Director and distributed to the membership not more than four months (4) following the Annual Session.

**ARTICLE VII: DUTIES OF OFFICERS**

**Section 1.**

It will be the duty of the President to (a) provide effective leadership in achieving the Academy's purposes and goals; (b) preside at all meetings of the Executive Council, Annual Business Meeting of the Academy, and any special meetings that may be called; (c) appoint members and chairs of all committees not otherwise provided for; (d) serve as the Academy's official representative to other organizations, businesses and concerns, or delegate these duties to other officers as appropriate; and (e) perform such duties as are customary to this office.

**Section 2.**

It will be the duty of the Immediate Past President to assume the presidency should the President become incapacitated; and to then discharge the duties of the presidency as defined in Article VII, Section 1.

**Section 3.**

It will be the duty of the President-Elect to (a) initiate such preparatory measures as are implied by the title of office, including, but not limited to, re-appointment or replacement of members and chairs of committees whose terms expire coincident with the expiration of the President-Elect's term in office; (b) serve in the place of the President at the request of or in the absence of the President; and (c) assume the presidency at the end of the term of office as President-Elect, or sooner in the event of the President's and Immediate Past- President's incapacitation.

**Section 4.**

It will be the duty of the Treasurer to

- (a) keep all moneys belonging to the Academy and pay out same, provided the money is in hand;
- (b) upon the presentation of a properly approved voucher, furnish a bond, at the expense of the Academy for an amount designated by the Executive Council;
- (c) make an accurate annual report of the Academy's financial condition;
- (d) turn over to his/her successor all records, books, or other properties relating to this office within thirty (30) days of vacating this office; and
- (e) perform all other duties pertinent to this office and at all times be Chairperson of the Finance Committee.

**Section 5.**

It will be the duty of each Councilor to (a) provide leadership to the chairpersons of committees within their respective Council; and (b) hold and preside over at least one annual meeting of their respective Council no later than 2 months after the Annual Business Meeting.

**Section 6.**

It will be the duty of the Executive Director to:

- (a) maintain continuity of Academy affairs by advising the Executive Council and the membership about deliberations and actions of past Council and membership meetings, publish and distribute the annual roster, attend to all correspondence, collect monies due the Academy from its members and other sources and forward monies to the Treasurer;
- (b) visit proposed meeting locations for the Annual Session (if necessary), make appropriate contractual arrangements, supervise counting and recording of ballots for election of officers,

- submit an activity report, publicize the meeting, supervise the pre-registration and registration activities, print and distribute the minutes to Executive Council members, and submit a report of the minutes for publication;
- (c) arrange a meeting site or arrange a conference call for the Ad Interim Meeting, send notices to the Executive Council, submit an activity report, record the minutes, prepare and distribute minutes to the Executive Council, and submit a report for publication in the Newsletter;
  - (d) publish revised copies of the Constitution and Bylaws and distribute them to the membership and make recommendations to the Executive Council on fiscal matters and operational activities; and
  - (e) perform all other secretarial duties as requested by the Executive Council.

## **ARTICLE VIII: COUNCILS, COMMITTEES, AND DUTIES**

### **Section 1.**

The Academy is organized into standing committees that are grouped into one of four Councils: Council on Academy Affairs, Council on Communications, Council on Educational Affairs, and Council on Public Policy & Scientific Affairs

#### **(a) Councils**

Each Council is headed by the elected Councilor of that respective council.

#### **(b) Committees**

##### **i. Committee members**

1. Committee members are appointed by the President, unless otherwise outlined in the Bylaws. The President should seek recommendations from the Membership Recruitment and Retention Committee or the respective committee chair.
2. Appointments should be staggered so that part of the committee is periodically replaced.
3. Each committee member term is 3 years and is renewable.

##### **ii. Committee Chairs**

1. The president designates one member of each committee to serve as chairperson, unless otherwise outlined in the Bylaws.
2. Each committee chair term is three years and is renewable once.

##### **iii. Committee Co-Chairs**

1. Each committee chairperson will designate one member to serve as co-chairperson based on his or her interest and ability in exercising leadership on the committee.
2. Committee co-chairs will assist the chairperson in conducting the business of the committee.
3. The co-chairperson will be selected from committee members whose terms extend beyond the term of the chairperson.
4. In the event a committee chairperson is incapacitated or removed, the co-chairperson will serve as acting chairperson until the chairperson can resume his or her duties or the President appoints a new chairperson.
5. Each committee co-chair term is one year and is renewable

- iv. Membership of a committee may be changed during the year at the will of the Executive Council should this be found necessary to sustain activity and achieve goals.

### **Section 2.**

It will be the duty of each Councilor to organize, coordinate and monitor the activities of each of the committees that constitute his or her respective Council. Committee chairpersons will submit their reports to their Councilors, who will synthesize the reports, forming Council reports for each Annual Session and Ad Interim Meeting of the Academy.



### **Section 3.**

The President, upon approval of the Executive Council, may appoint ad hoc committees. Any committee may seek the approval of the Executive Council to form standing subcommittees to further facilitate the work of that committee.

### **Section 4.**

The Committees of the Executive Council are the Finance Committee, the Annual Session Committee, and the Strategic Planning Committee. They will report directly to the Executive Council.

- (a) The Finance Committee will be chaired by the Treasurer. The Finance Committee will prepare an annual budget and analyze and recommend changes in dues, fees, reserves, and fiscal policy. The committee members will include the President, President-Elect, and Executive Director (non-voting). Three additional Members-at-Large will also be appointed by the President.
- (b) The Annual Session Committee will be chaired by the Councilor for Academy Affairs and includes the Councilor for Communications, Councilor for Educational Affairs, Councilor for Scientific Affairs, Treasurer, and Executive Director (non-voting). The Councilor for Academy Affairs has overall responsibility for the session, the Councilor for Communications is responsible for local arrangements, the Councilor for Educational Affairs is responsible for continuing education programming, the Councilor for Scientific Affairs is responsible for scientific programming, the Treasurer is responsible for financial arrangements, and the Executive Director will provide tactical support for the committee.
- (c) The Strategic Planning Committee will provide short-, mid- and long-range strategic plans for the Academy. The Committee sets strategic goals and proposes ways for implementing those goals, evaluates the capabilities needed to meet the strategic objectives, defines tasks needed to achieve critical success factors, and measures whether the strategy is being met.

### **Section 5.**

The Council on Academy Affairs will organize and integrate those activities of the Academy that deal with the internal and operational structure and elements of the Academy. This Council consists of the chairpersons of the Constitution and Bylaws Committee, Nominations Committee, Membership Recruitment and Retention Committee, History Committee, Residents Advisory Committee, and Corporate Advisory Board.

- (a) The Constitution and Bylaws Committee will recommend any Constitution and/or Bylaws changes that are considered necessary or advisable in carrying out the objectives or operations of the Academy. The chairperson of this committee, or his/her designee, will serve as Parliamentarian at the Annual Business Meeting of the Academy as well as any meetings of the Executive Council.
- (b) The Nominations Committee will present a slate of preferably two or more candidates for each office that is to be filled. Candidates must be Active Members in good standing. The Nominations Committee will convey the slate of candidates to the Executive Director in a timely fashion so that the ballot may be sent to Voting Members forty-five (45) days prior to the Annual Business Meeting. There will be an open call in the Winter or Spring Newsletter to the membership for candidates by the Nominations Committee prior to the preparation of the slate. Nominees may be added to the slate for any office by petition. Such petitions must be submitted to the Nominations Committee not fewer than seventy-five (75) days before the scheduled Annual Business Meeting. The petition will consist of the name of the nominee and the office for which the nominee is competing, ten signatures or letters from Active or Associate Members in good standing supporting the nominee, and a signed statement from the nominee indicating willingness to serve if elected. The committee will

also review nominees for Fellowship and make recommendations to the Executive Council and, in concert with the Membership Recruitment and Retention Committee, review nominees for Honorary Membership and make recommendations to the Executive Council. The Nominations Committee will consist of the Immediate Past President (who will serve as chair) and three elected Active members, each of whom serves a three-year term. One new member is elected each year. Nominations for the elected members must come from the floor at the Annual Business Meeting. The election will be held by secret ballot at the same meeting.

- (c) The Membership Recruitment and Retention Committee (MRRC) will review the professional credentials of all applicants for membership or for those requesting a change in membership status and render decisions for membership based upon criteria developed by the MRRC and approved by the Executive Council. The committee will identify nominees for Fellowship, will review candidates for Life status, and in concert with the Nominations Committee present nominees for Honorary Membership and make recommendations to the Executive Council. The committee will work with the Executive Council and other Academy Committees to identify and recruit potential new members.
- (d) The History Committee will electronically maintain and organize those Academy documents and other papers and memorabilia that describe and illustrate the history of the Academy and the evolution of Oral and Maxillofacial Radiology. It will develop and maintain an Electronic Archive and Virtual History Museum for the Academy.
- (e) The Residents Advisory Committee will communicate resident interests and needs to the Executive Council and the Membership Recruitment and Retention Committee, and organize programs for resident-focused educational and career-development activities. They will coordinate with the Membership Recruitment and Retention Committee to promote recruitment of Oral and Maxillofacial Radiology residents to membership in AAOMR and their transition to Active membership upon graduation.
- (f) The Corporate Advisory Board will consist of representatives from the AAOMR Corporate Sponsors and will advise the AAOMR on expectations of this constituency. The Corporate Advisory Board will assist in recruitment of Corporate Sponsors and Corporate giving to support the Academy. The Councilor for Academy Affairs and AAOMR President will serve ex officio on this committee.

## **Section 6.**

The Council on Communications will coordinate internal and external communications activities of the Academy. This Council consists of the chairpersons of the Journal Publication Committee, Electronic Media Committee, Public and Professional Relations Committee, and Codes and Standards Committee.

- (a) The Editor of the Academy Journal will serve as the Journal Publication Committee Chair. The committee will consist of this chairperson and the Treasurer (ex officio), and no more than ten (10) members. The role of the Journal Publication Committee is business oversight rather than Editorial Policy and Procedures. The Editorial Board and Associate Editors of the Academy-sponsored journal will be responsible for Editorial Policy and Procedures as well as the scientific content of the oral and maxillofacial radiology section of the Academy's official journal and will consist of individuals as recommended by the Editor in consultation with the Journal Publications Committee and approved by the Executive Council and journal Publisher.
- (b) The Electronic Media Committee will be responsible for maintaining, updating and further developing the Academy's site on the internet as well as publication of the Newsletter. This committee will consist of the chairperson and twelve (12) members plus the Academy Treasurer (ex officio). The chairperson of this committee will be designated the Academy's newsletter editor

and will serve as editor of the AAOMR Newsletter. The newsletter editor will select the editorial board for the newsletter.

- (c) The Public and Professional Relations Committee will be responsible for the maintenance of communication with other professional groups and the public. The committee will seek to maintain high standards in the presentation of Oral and Maxillofacial Radiology to other groups.
- (d) The Codes and Standards Committee will comprise the AAOMR representatives to the various organizations determining procedure codes and standards that impact Oral and Maxillofacial Radiology Practice. Proposed adjustments to Codes and Standards will be reviewed by this Committee, the purpose of which is to keep the Membership informed. The areas falling under the purview of this committee will include, but not be restricted to, CDT procedure codes, DICOM, IHE, HL-7, IEC 62B, ANSI/ISO, ADA-SCDI, and NCRP/ICRP.

#### **Section 7.**

The Council on Educational Affairs will organize and integrate the education activities of the Academy. This Council consists of the chairpersons of the Pre-doctoral Radiology Education Committee, Post-doctoral Radiology Education Committee, Allied Health Radiology Education Committee, and Continuing Education Committee.

- (a) The Pre-doctoral Radiology Education Committee will attend to issues related to predoctoral Radiology education and other issues that may be pertinent. The chairperson serves as the Academy's liaison with the ADEA Section of Oral and Maxillofacial Radiology to facilitate communication and coordinate activities of mutual interest.
- (b) The Post-doctoral Radiology Education Committee will attend to issues related to postdoctoral and graduate Radiology education and other issues that may be pertinent. Members of this committee may not serve concurrently as a Director of the American Board of Oral and Maxillofacial Radiology. The chairperson serves as the Academy's liaison with the ABOMR to facilitate communication and coordinate activities of mutual interest.
- (c) The Allied Health Radiology Education Committee will attend to issues related to Allied Health Radiology Education. The chairperson or designee serves as the liaison with the appropriate ADEA sections, the American Association of Dental-Maxillofacial Radiographic Technicians, and other designated relevant associations.
- (d) The Continuing Education Committee will be responsible for all of the Academy's continuing education programs and will also assist the Annual Session Committee when this is requested. The Annual Session Committee is ultimately responsible for continuing education programs during the Annual Session, according to Article VIII, Section 4, paragraph (b).

#### **Section 8.**

The Council on Public Policy and Scientific Affairs will organize and integrate all those activities of the Academy that deal with the science and practice of oral and maxillofacial radiology. This Council consists of the chairpersons of the Radiology Practice Committee, Research and Technology Committee, the Codes and Standards Committee, Position Paper Committee, and Awards Committee.

- (a) The Radiology Practice Committee will attend to issues related to radiation risk and radiation protection, quality assurance, and delivery of care.
- (b) The Research and Technology Committee will stimulate research by academy members as individuals and in collaboration with other oral and maxillofacial radiology researchers and researchers in other specialties. The XDR Research Grant Review Panel will function as a standing subcommittee of this committee.
- (c) The Position Paper Committee will conduct an annual review of the Academy's standing position papers, white papers and executive statements, and propose updates to these documents. The committee will also propose topics for position papers and AAOMR statements for timely

dissemination to the profession and the public. Following a formal charge to the committee, the membership of each position paper task group will be determined by expertise and may include collaboration with other professional organizations. Completed papers and statements must be submitted to the Executive Council for final approval.

- (e) The Awards Committee will be responsible for fund-raising, fund administration, announcements and publicity, applicant review and recipient selection of AAOMR's sponsored or co-sponsored award and grants categories, consistent with any conditions established by benefactors or co-sponsors that have been agreed to by the Executive Council. The award and grant categories are:
- (1) the Howard R. Raper Oral and Maxillofacial Radiology Award, co-sponsored by Indiana University
  - (2) the Albert G. Richards Postgraduate Research Grant
  - (3) the Radiology Centennial Scholarship Award
  - (4) The Dentsply Rinn Awards (one Clinical and one Scientific)
  - (5) the Charles R. Morris Student Research Award
  - (6) the AAOMR Dental Student Radiology Interest Award
  - (7) the William H. Rollins Award
  - (8) the Arthur H. Wuehrmann Prize
  - (9) the Lincoln Manson-Hing Award

This committee consists of a chairperson plus two members of the Journal Publication Committee, two members of the Pre-doctoral Radiology Education Committee, two members of the Post-doctoral Radiology Education Committee, two members of the Research and Technology Committee, two members-at-large and the President (ex officio). At least one of the committee members shall be a faculty member at Indiana University. The Committee will provide to the AAOMR Executive Council each year a list of student Awardees of the Academy's Dental Schools Radiology Interest Award.

## **ARTICLE IX: ACCEPTANCE OF MEMBERSHIP, CERTIFICATION OF FELLOWSHIP**

### **Section 1.**

Upon due notice of acceptance, all members will be required to uphold the Constitution and Bylaws of this Academy and be bound by its rules and regulations. The Constitution and Bylaws of the Academy will be posted on the AAOMR official website. Failure to uphold the Constitution and Bylaws of the Academy or comply with its rules and regulations may result in termination of membership. The Membership Recruitment and Retention Committee will review any breaches in conduct and make recommendations to the Executive Council, which shall or shall not revoke membership.

### **Section 2.**

A suitable certificate or plaque will be presented to each member elected a Fellow or non-member elected to Honorary Membership of this Academy.

## **ARTICLE X: AMERICAN BOARD OF ORAL AND MAXILLOFACIAL RADIOLOGY**

### **Section 1.**

The Academy will sponsor the American Board of Oral and Maxillofacial Radiology, whose purpose it will be to elevate the standards of the practice of this discipline by certifying candidates as specialists.

### **Section 2.**

The American Board of Oral and Maxillofacial Radiology will conform to such requirements as are generally accepted for sponsored professional specialty boards. It will be an autonomous corporation with its own by-laws whose membership consists of those upon whom Diplomate status is conferred

by action of the Board of Directors of the American Board of Oral and Maxillofacial Radiology.

**Section 3.**

The Board of Directors will consist of five Diplomates of the Board elected by the Diplomate membership. The duties of the Board of Directors will be to carry on such administrative functions as will enable the examination of candidates for designation as Diplomates in Oral and Maxillofacial Radiology.

**Section 4.**

The term of office of directors will be five years, staggered to elect a new Director every year.

**Section 5.**

To fill anticipated vacancies at the end of expired terms, the Board of Directors of the ABOMR will select potential candidates from the Diplomates of the ABOMR and present their names to the Executive Council of the Academy no later than December 31 of the year preceding the election. If the Executive Council, by vote, disapproves of any of the potential candidates, their names will be removed from consideration. After Executive Council approval, the nominees will be contacted by the ABOMR Board of Directors to confirm nomination acceptance and willingness to serve at which point the nominee becomes an official candidate.

No later than April 1, the Diplomates of the ABOMR will, by mail-in or electronic ballot, select the new Director from the remaining candidates. The new Director's name will be announced at the Annual Session of the Academy.

**Section 6.**

The Board of Directors will tender an annual report to the Executive Council of the Academy.

**ARTICLE XI: CORPORATE SPONSORS**

Corporations with an interest in Oral and Maxillofacial Radiology and that financially support the Academy's vision and mission may be listed as official sponsors. Such Corporations may purchase the journal at the group rate. The number of Corporate representatives will be determined by the Corporate annual level of support. Sponsorship will be acknowledged on the AAOMR website and in the annual meeting program. Designated levels of sponsorship and associated privileges will be set by the Executive Council.

**ARTICLE XII: AMENDMENTS**

The Bylaws may be amended by a two-thirds majority of eligible voting members in good standing, and voting at the Annual Business Meeting or via an electronic ballot. A copy of each proposed amendment and the reasons for its adoption must be made available to the members at least sixty (60) days prior to the scheduled voting date.

**ARTICLE XIII: RULES OF ORDER**

This Academy will be governed in all matters not covered in the Constitution and Bylaws by the current revision of Robert's Rules of Order.

**Version History**

Approval of amendments	Document update confirmed by
AAOMR Annual Business Meeting, 12/09/2011	
AAOMR Annual Business Meeting, 9/30/2016	Sanjay Mallya, chair, Constitution and Bylaws Committee Robert Cederberg, Executive Director
AAOMR Annual Business Meeting, 10/06/2017	Sanjay Mallya, Immediate Past President Debra Gander, President
AAOMR Electronic Ballot, 08/01/2018-08/30/2018	Debra Gander, Immediate Past President William Scarfe, President
AAOMR Electronic Ballot, 10/16/2019-11/12/2019	William Scarfe, Immediate Past President Mansur Ahmad, President Lisa J. Mikita, Executive Director