



AAOMR 71st Annual Session
 October 28-31, 2020
 Virtual Meeting



AAOMR Exhibitor Registration Form

E-mail conference@aaomr.org

By completing and returning this form you acknowledge that you have read and understand the exhibit rules and regulations and agree to abide by such

Company Name: _____

Name of Contact Person: _____

Address: _____

City, State, Zip: _____

Email: _____ Phone: _____

NAME(S) OF COMPANY REPRESENTATIVE(S) ATTENDING

Rep #1: _____ email: _____ cell: _____

Rep #2: _____ email: _____ cell: _____

_____ 1 – Virtual Exhibit Booth @ **\$1,500 (Member price on/before August 28, 2020; After August 28 fee is \$2,000)**
 Check if you do *not* want to participate in Exhibitor Spotlight

_____ 1 – Virtual Exhibit Booth @ **\$2,500 (Non-Member price on/before August 28, 2020; after August 28 fee is \$5,000)**
 Check if you do *not* want to participate in Exhibitor Spotlight

_____ Resident OMR Sponsor \$1,500

_____ Welcome Gift \$1,000 (you will also provide the gift, approximately 300, to fit in a bubble envelope)

_____ General Sponsor \$750

Knowing and Voluntary Execution

I have read this agreement, rules and regulations and fully understand its contents. I am aware that this is a release of liability and a contract between my company and the American Academy of Oral and Maxillofacial Radiology and/or its affiliated organizations and sign of my own free will.

Executed on _____, 2020

Signature of Representative

RULES AND REGULATIONS GOVERNING EXHIBITS

Exhibit Space

The virtual exhibit booth will be available for the duration of the meeting. The booth will include your contact information and has the ability to upload videos and/or documents and brochures. You are responsible for submitting the items for your virtual booth no later than Monday, October 12, 2020.

ADA CERP Compliance Requirements

The AAOMR must ensure that product promotion materials, product-specific advertisements, and exhibits are separate from CDE activities. As such exhibitor activities must be held in a separate room away from CDE courses/educational programs during Annual Session. Exhibitors must ensure that advertisement and promotional materials are not displayed nor distributed in the educational space, immediately before, during or after CDE activities. Sales representatives and/or exhibitors of commercial entities are not permitted to engage in sales or promotional activities while in the space or place of the CDE program presentations.

Exhibit Quality

Exhibits of informative, educational, professional, ethical, and beneficial character are welcomed. The Exhibit Coordinator reserves the right to decline or prohibit an exhibit or proposed exhibit for reasons of taste, professional quality, or ethics and to decline or prohibit persons of same, for purposes of exhibiting at the meeting.

Representatives

Names of representatives of all exhibiting organizations must be submitted to the AAOMR in the online registration. A maximum of two (2) representatives are allotted per exhibitor space. Representatives are welcome to view all non-tuition CE and Scientific Sessions. Only the representative names submitted in the online registration are permitted to view the meeting.

Allotment

Exhibit space will be allotted according to the date of receipt of the signed Exhibitor Registration Form. These signed paper copies must be mailed to the Exhibit Coordinator. Exhibitors will be listed alphabetically, with sponsors appearing at the beginning of the list.

Application

Registration and payment must be completed in the online registration process. The AAOMR reserves the right to extend invitations to exhibitors of its choosing at all times. Applications received are on a space available basis. The deadline for submitting the Virtual Booth Registration Form is **October 20, 2020**. Late exhibitor registration will be accepted on a space availability basis with an additional Late Registration Fee of \$500.00.

Contract

Each exhibitor must execute their own registration for the right to use an exhibitor booth space. Subletting or sharing space is not allowed. Exhibit space registration will not be binding in the event of fire, strikes, riot, earthquake, civil disturbance, acts of God, war, or other unavoidable circumstances which would render the ability to offer exhibits unfit for use, or that may prevent the presentation of the meeting. Exhibitors will indemnify and hold harmless AAOMR from all liability which might ensue from any cause whatsoever.

Exhibitor Fee

The Exhibitor Fee is \$1,500.00 US per space for members and \$2,500.00 US per space for non-members. The fees are paid when registering online at the Annual Session page of the AAOMR website (www.AAOMR.org). The signed Exhibitor Registration Form must be sent to the AAOMR by **August 28, 2020**. After August 28, 2020 the exhibit space fee increases by \$500. The cancellation refund policy is also detailed in the online registration.

Cancellation of Exhibit Space

All cancellations must be made in writing to AAOMR by the exhibitor. If a cancellation of the exhibit contract is received 30 days or more prior to the scheduled start date of the exhibition, 50% of the exhibit cost will be refunded. Should the exhibiting company cancel within 30 days of the scheduled start date of the exhibition, AAOMR will retain all rental paid by the cancelling exhibitor.

AAOMR reserves the right to restrict exhibits that, for any reason, become objectionable and also to prohibit or evict any exhibit that may distract from the general character of the exhibition. This reservation includes persons, materials, conduct, printed matter, or

anything of a character that may be objectionable for the exhibition as a whole. In the event of such restriction or eviction, AAOMR will not be liable for any refunds.

Booth Size/Type

The Exhibitor Fee includes a virtual exhibit booth. Exhibitors may provide videos and promotional materials to be uploaded in their booth.

Installation, Opening, and Closing

The exhibit hall will be open beginning Wednesday, October 28 at 8:30 am through Saturday, October 31 at 12:15 pm. All times are subject to change and will be confirmed at least three days prior to the meeting.

Special Needs

While we cannot make any guarantees, the AAOMR is committed to working with our exhibitors to accommodate any special needs. We will make every effort to honor reasonable requests. If any exhibitor requires special assistance or special accommodations under the American Disability Act, please notify the Exhibit Coordinator, Karen Benton, by telephone at 331-307-4396 or email at conference@AAOMR.org.